



23920 Katy Freeway  
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## Katy Memorial Pediatrics Policies

### **APPOINTMENTS:**

#### **All patients are seen by appointment only**

There will be a \$25.00 fee for appointments that are not cancelled within 24hrs. For all sick visits if you are late there might be a fee of \$25.00, at that point you will be considered a work-in, so there may be a longer wait. If it is a Well Visit, and you are more than 15 minutes late you will need to reschedule the appointment. If allowed by our schedule we might be able to see the Well visit and that \$25 charge would apply if you are late.

### **PRESCRIPTION REFILL/PICKUP:**

There is a 72 hours' notice on refills for controlled substance prescriptions. These prescriptions can only be picked up Monday thru Friday 9am -5pm and **ONLY** by the patient's legal guardian or previously authorized adult. These prescriptions by law are automatically voided after 21 days. There is a \$5.00 fee per prescription for re-writing a controlled substance prescription.

### **ADHD/ADD CHECK:**

In order for us to continue to fill controlled substance prescriptions your child needs an evaluation appointment every three (3) months. Please call and schedule your evaluation appointment before the three (3) months is up. If your child did not have a three (3) month evaluation prior to his/her refill we will not be able to fill his/her prescription.

### **MEDICAL RECORDS & FORM FEES:**

Personal Copy of Medical Records:	\$35.00
Full Medical Records to New Physician:	\$25.00
Sports Physical Visit:	\$60.00
Traveling Consult:	\$60.00
Physical Forms:	\$10.00
Health Statements:	\$10.00
Daycare Forms; Sport physical form:	\$10.00
FMLA, Passport/Immigration Forms:	\$35.00

Please note: The completion of any of these forms may take up to 24-48 hours.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Child's Name: \_\_\_\_\_

D.O.B: \_\_\_\_\_

*"... as if they were our own"*

[www.KatyMemorialPediatrics.com](http://www.KatyMemorialPediatrics.com)